



## HOME HELP/SOCIAL SECURITY TAX INSTRUCTIONS

Effective October 1, 1997, the Michigan Department of Health and Human Services (MDHHS) began acting as taxpaying and filing agent for you as recipient of Home Help services. MDHHS will be responsible for filing the social security tax for you, the employer of your employee (Home Help caregiver). The following actions will occur.

1. You must sign form DHS-4771 and return it to the Michigan Department of Health and Human Services.
2. The warrant you receive will be reduced by 7.65% for the employee (Home Help caregiver) share of social security and Medicare tax. MDHHS will contribute additional funds at no cost to you for the (employer) share of social security and Medicare tax.
3. The Michigan Department of Health and Human Services (MDHHS), as your agent will file a 941 for you (employer) and a W-2 for your employee (Home Help caregiver) at the end of the year. This will enable your employee (Home Help caregiver) to obtain work credits for future social security and Medicare benefits.
4. If your provider is a Home Help agency provider or your caregiver is your parent (including adoptive, foster, stepparent), then no social security tax will be withheld from the warrant.
5. If your caregiver is your child, age 18-20, then no social security tax will be withheld from the warrant.